



The ADMINISTRATIVE COLLOQUIUM

Leaders for the future of health science education

September 2010 - May 2011

FACULTY DEVELOPMENT

The **ADMINISTRATIVE COLLOQUIUM** is a journey beginning with introspection by faculty members, evaluating personal skills, talents, and behaviors. Building on this knowledge, faculty will practice using these abilities while participating in and influencing the ever-changing healthcare landscape, impacting the formal and informal culture at UNMC.

The **ADMINISTRATIVE COLLOQUIUM** brings proven leadership techniques to health science education in an interprofessional environment. Principles important to successful leadership are presented in didactic sessions, practiced in small group and online exercises, and then applied in projects selected by each of the participants.

Participants in the **ADMINISTRATIVE COLLOQUIUM** are faculty at UNMC who have a vested interest and desire to gain new administrative and leadership skills. Participants include faculty from the colleges of medicine, dentistry, nursing, pharmacy, public health, and the school of allied health professions.

Because of the **ADMINISTRATIVE COLLOQUIUM'S** progressive design, this **one year commitment requires attendance at all of the six scheduled meetings and the graduation event** without interruption by traditional work duties. All sessions are held on campus, however, release from all other duties is essential to allow dedicated learning.



MEETING DATES

WORKSHOP SERIES ONE
September 20-21, 2010
8 AM - 4 PM

QUARTERLY MEETING ONE
November 18, 2010
11 AM - 4 PM

WORKSHOP SERIES TWO
January 24-25, 2011
8 AM - 4 PM

QUARTERLY MEETING TWO
March 15, 2011
11 AM - 1 PM

LOCATION
Drs. James and Myrna Newland
Faculty Development Room
MSC 4053

GRADUATION EVENT
May 17, 2011

LOCATION
Truhlsen Event Center
MSC 1001



The ADMINISTRATIVE COLLOQUIUM

COURSE FACULTY

John Adams, PhD

Assistant Vice Chancellor for Budget and Strategic Planning

Robert Bartee, MA

Vice Chancellor for External Affairs

John Benson, Jr., MD

Professor, Internal Medicine

Brian Brim, MA

Principal, The Gallup Organization, Inc.

Ayman El-Mohandes, MBCh, MD, MPH

Dean, College of Public Health

Susan Johnson, MD, MS

Associate Provost for Faculty, University of Iowa

David Landis, JD, MPA

Professor, University of Nebraska - Lincoln
Director, Urban Development

Brian Lange, PhD

Professor, Oral Biology

John Molitor, PhD

Professor and Assistant Dean, College of Human Medicine, Michigan State University

CEO and President, Flint Area Medical Education, Michigan State University

Myrna Newland, MD

Professor, Anesthesiology
Director, Gender Equity Office

Virginia Tilden, DNSc

Dean, College of Nursing

Cory Shaw, MA

Chief Administrative Officer, UNMC Physicians

ADMINISTRATIVE COLLOQUIUM COURSE DIRECTORS

Timothy Durham, DDS, MPA

Professor and Chairman
Hospital Dentistry

Pascale H. Lane, MD

Helen Freytag Distinguished
Professor of Pediatrics

FOR MORE INFORMATION

Contact

Linda Love, MA, CPP

lmlove@unmc.edu

ADMINISTRATIVE COLLOQUIUM COURSE OBJECTIVES

At the conclusion of this activity, the participant should be able to:

- Demonstrate the utility of mission, vision, and values in functional organizations
- Demonstrate the importance of aligning mission, vision, and values in change situations.
- Demonstrate an understanding of how organizations work and how organizational culture impacts outcomes.
- Compare conflict management techniques for specific workplace situations.
- Practice the processes of effective planning and time management.
- Utilize effective communication skills.
- Implement StrengthsFinder, MBTI preferences, and EI to create an effective work environment.
- Practice leadership skills in the workplace.

JOINING THE COLLOQUIUM

Faculty may be nominated for participation in the Administrative Colloquium by their supervisors or may join on their own. Enrollment is limited to support a highly interactive program format.

For UNMC faculty, there is no fee to participate in this activity but **pre-registration is required.**

To register, complete the attached application form showing your Chair or Dean's endorsement and send along with your curriculum vitae to **UNMC Faculty Development at ZIP 6800.**

Application Deadline: August 27, 2010

CREDITS

The University of Nebraska Medical Center, Center for Continuing Education is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians.

The University of Nebraska Medical Center, Center for Continuing Education designates this educational activity for a maximum of 31.25 *AMA PRA Category 1 Credits™*. Physicians should only claim credit commensurate with the extent of their participation in the activity.

The University of Nebraska Medical Center College of Nursing Continuing Nursing Education is accredited as a provider of continuing nursing education by the American Nurses Credentialing Center's Commission on Accreditation.

This activity is provided for 31.25 contact hours under ANCC criteria. Provided for 37.5 contact hours under Iowa Provider #78. Provider approved by the California Board of Registered Nursing, Provider #13699 for 37.5 contact hours.



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To register for the Administration Colloquium, please submit the following:

- This registration form endorsed by your Chair or Dean
- Your Curriculum Vitae

| | | |
|------------|---------------|---------------------|
| Name | | SSN (last 4 digits) |
| Title | | |
| Degree | Specialty | |
| College | Department | |
| Campus ZIP | Email Address | |
| Telephone | Fax | |

CHAIR/DEAN'S ENDORSEMENT

Chair/Dean's Signature:

Please note: Attendance at the six meetings and the graduation event is mandatory.

Send to: UNMC Faculty Development, ZIP 6800 **Application Deadline:** August 27, 2010



Is a
LEADERSHIP
or
ADMINISTRATIVE
role
on your
career map?

CIK 10351

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The Administrative Colloquium is an integral part of our campus strategy to continually improve our administrative processes and campus leadership to effectively manage our most important resource - our people. It is essential in achieving our vision for UNMC, becoming a world-class academic health science center.

Chancellor Harold M. Maurer, MD